



Mondly by Pearson

Institutional

Learner Guide

Content

1. Introduction
 - a. Welcome to Mondly by Pearson
 - b. About the manual

2. Getting started
 - a. Create an account and log in
 - b. Set up your profile
 - 1) Change your password
 - 2) Forgot Password?
 - 3) Set your language and level
 - 4) Get help

3. App Navigation Overview
 - a. Home Screen Overview
 - b. Bottom Navigation Bar
 - 1) Explore
 - 2) Map
 - 3) Progress
 - 4) Social
 - 5) Premium

4. General Language Learning

5. Workplace English

Welcome to Mondly!

We are thrilled to have you join our language learning community.

Mondly by Pearson is an immersive, end-to-end, cutting-edge language learning technology aimed to empower learners to reach their goals by ensuring they have the right soft skills and language proficiency to confidently perform in their role.

Mondly by Pearson is our suite of flexible language learning solutions that combine cutting-edge technology with expert content to provide you with everything you need to inspire and support your growth in language skills and confidence in communicating.

Our solutions:

General Language Learning focuses on developing language skills and proficiency across everyday topics for 41 languages (from 33 native languages):

British English, American English, Spanish, French, German, Italian, Russian, Japanese, Korean, Chinese, Turkish, Arabic, Persian, Hebrew, Portuguese, Dutch, Swedish, Norwegian, Danish, Finnish, Greek, Romanian, Afrikaans, Croatian, Polish, Bulgarian, Czech, Hungarian, Ukrainian, Vietnamese, Hindi, Thai, Indonesian, Bengali, Catalan, Latin, Latvian, Lithuanian, Slovak, Tagalog, and Urdu.

Workplace English teaches how to apply your English language skills across a wide range of business topics, while simultaneously practicing soft skills in business scenarios to build your confidence in communicating at work. Includes all General Language Learning features and content.

About the manual

In this learner guide you will find detailed instructions, tips, and insights on how to navigate the app.

You will discover content and activities available for your study. Available content depends on what license or licenses your Educator Admin assigned to you. According to our solutions there are licenses for General Language Learning, Workplace English, and Digital Language Tutor.

Finally, you'll learn how to customize your learning experience for impressive results. Whether you are a beginner or an advanced learner, this manual will assist you in unlocking your language learning potential with Mondly by Pearson.

2. Get started

a. Create an account and log in

To create an account in Mondly by Pearson, you need to launch the App.

You can use any of the links below, or follow the instructions you received in the email from your Admin.

[Mondly for iOS](#)

[Mondly for Android](#)

[Mondly for Web](#)

[Mondly for Huawei](#)

Once you have the App installed on your device, follow the instructions below to access your Mondly by Pearson account:

1. Open your Mondly by Pearson App.
2. Create an account (images 1, 2) or log into your account. Use the credentials you received in an invitation email. The email was sent to you when your Admin invited you to join the application.

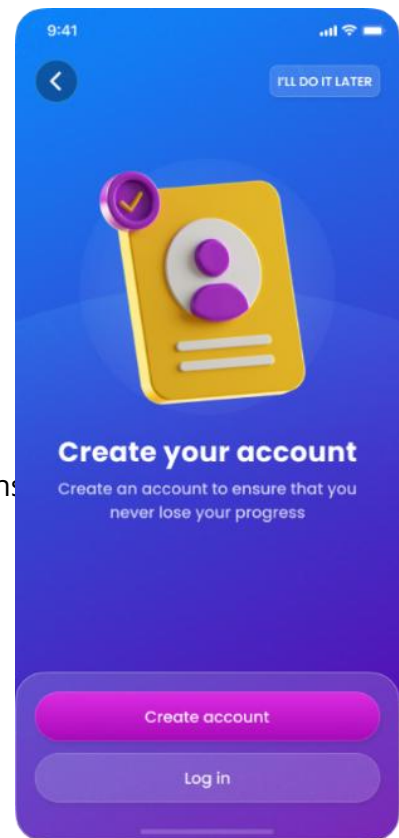


Image 1 – Create an account

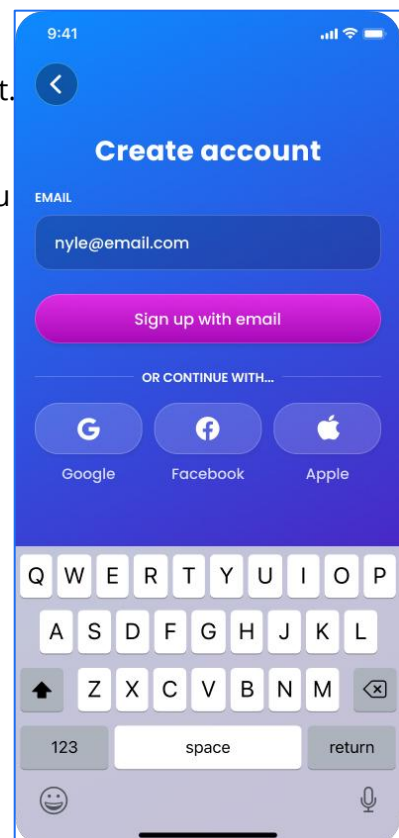


Image 2 – Create an account

If it's your first time logging in, you'll be asked to set a password (image 1) and add your name (image 2).

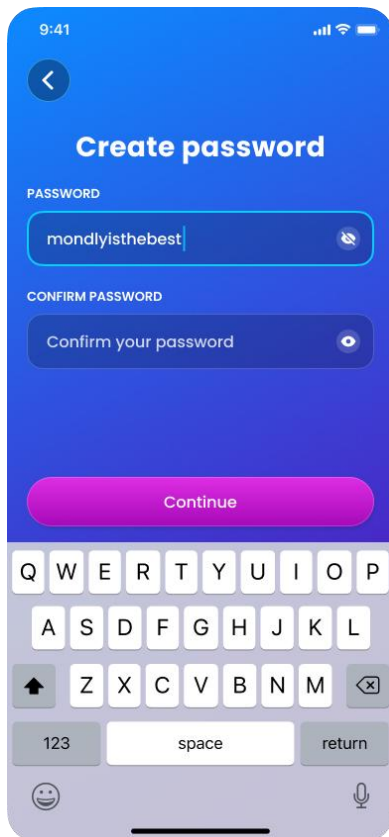


Image 1 – Set a password

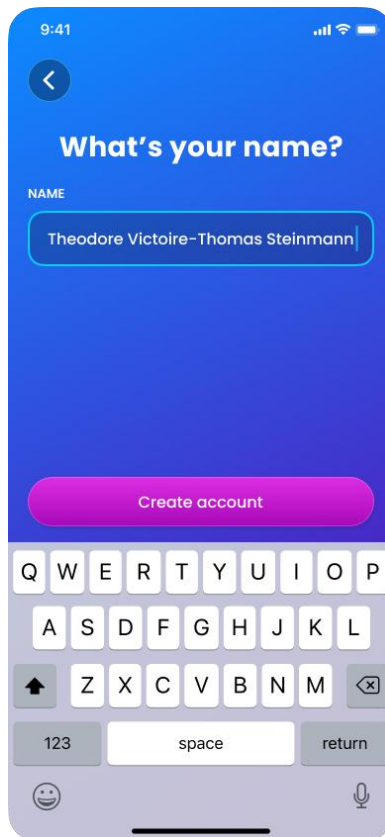


Image 2 – Add your name

b. Set up your profile

As soon as your account is created, you can start setting up your profile.

- Turn on the necessary notifications. For example, **Learning Reminder**. You'll be able to choose time and frequency of the reminders (Image 1).
- Click **Edit profile** if you want to upload a profile image, change your name, email, or password. There you can also see your subscription information (Image 2).

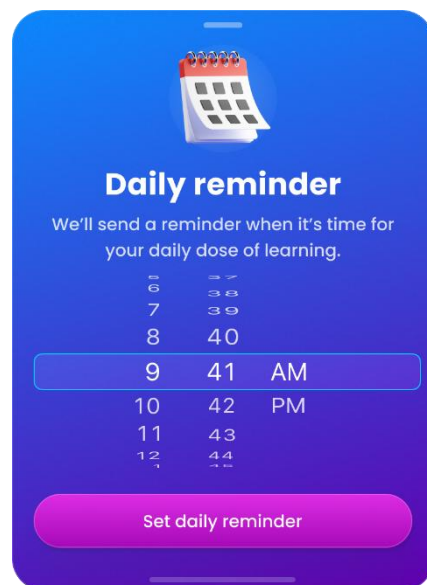


Image 1 – Set a daily reminder

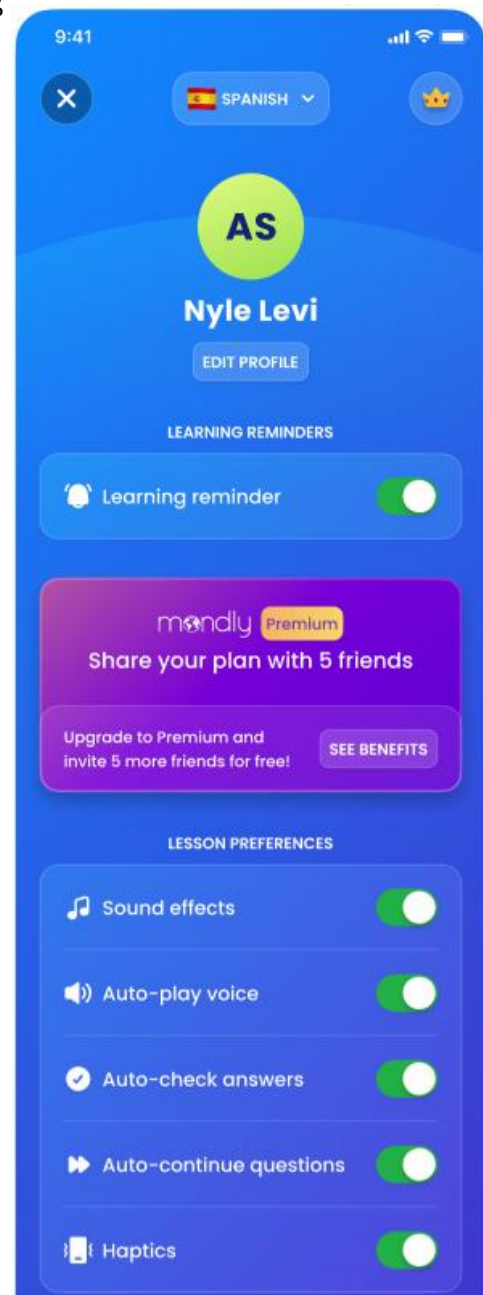


Image 2 – Edit profile

1) Change password

To change your password, you need to follow the instructions:

1. Go to Home Screen, and click on the **profile icon** (upper left corner).
2. Click **Edit profile** and choose Password.
3. To change the password, you'll need to type in the old password, set a new one, and repeat it (image 1).

2) Forgot Password?

If you forgot your password:

1. Click **Forgot password** (image 2).
2. Type in your email assigned to your account (image 3).
3. You'll get an email with the instructions how to reset your password.

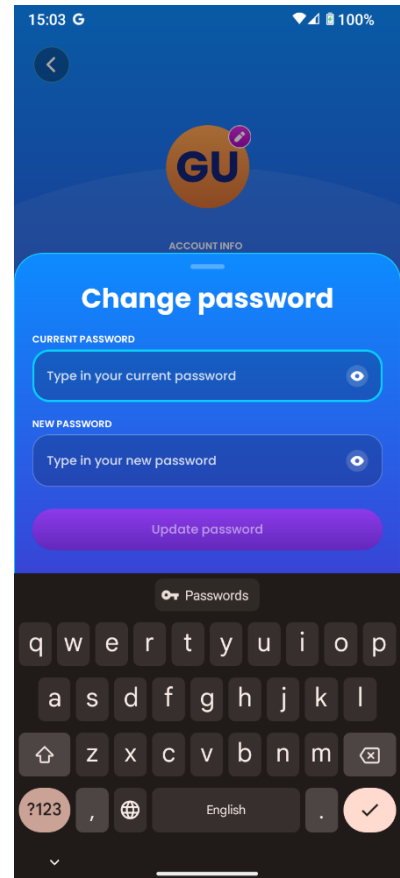


Image 1 – Change a password

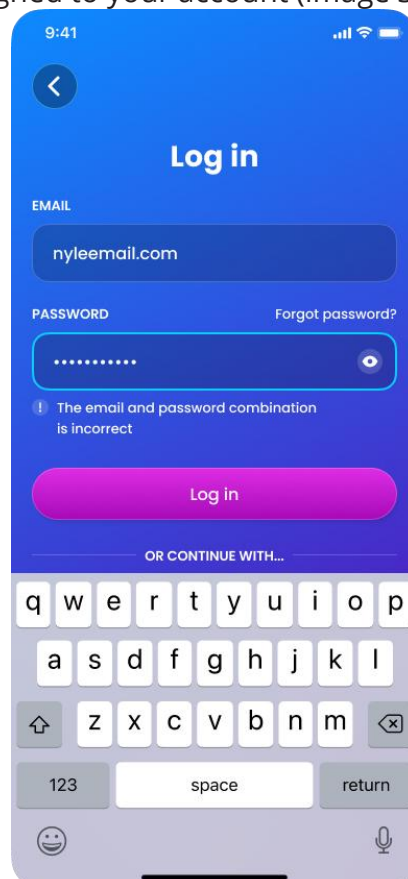


Image 2 – Forgot password? link

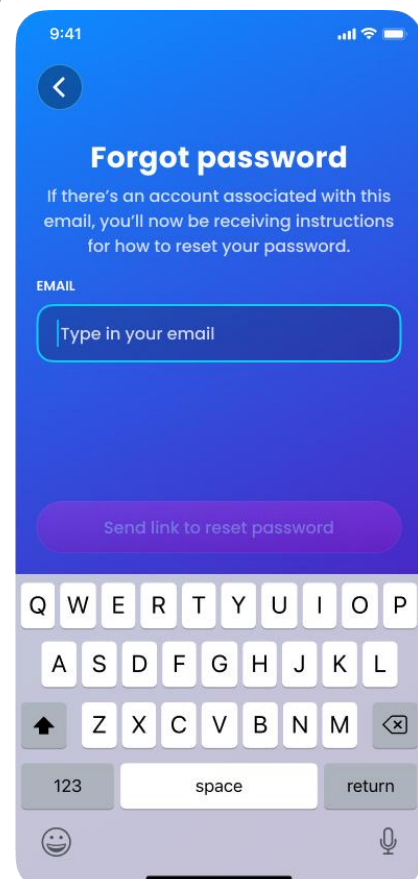


Image 3 – Forgot password

3) Set your language and level

- When you create your account, you'll be asked what language you speak, and what language you want to study.
- Choose the necessary languages from the drop-down menu (image 1).
- You'll also be asked about your current level of the language you want to study (image 2).
These settings will help provide you with doable and relevant content.
Further you'll be able to change the settings if needed.
- Mondly by Pearson app allows you to study different languages at the same time.

- To add a new language to study, click the **Language icon** (on top of the screen). You'll get to **Your Languages**. Then click **Add** to Learn another language.
- When you add a language, a language card is created. It has the information about your level and progress.
- To switch between the languages, go to **Your Languages** and click the necessary language card.
- To change the difficulty level, go to **Your Languages**, and click **Edit** on the necessary language card.

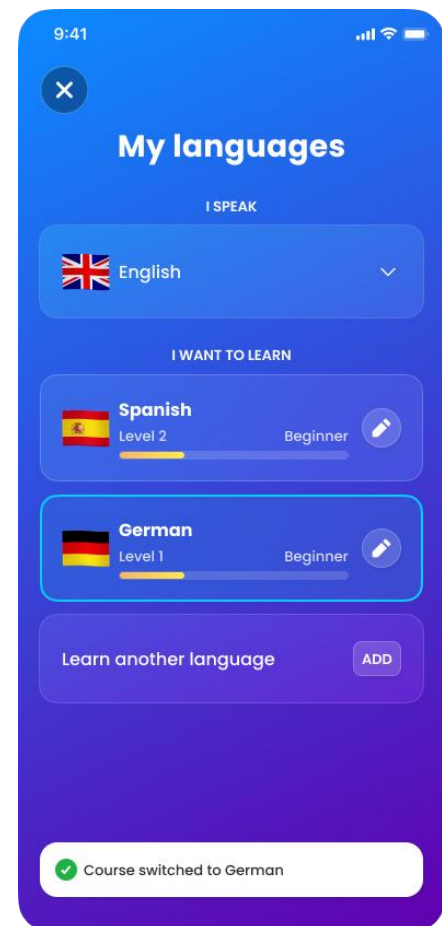


Image 1 – My languages

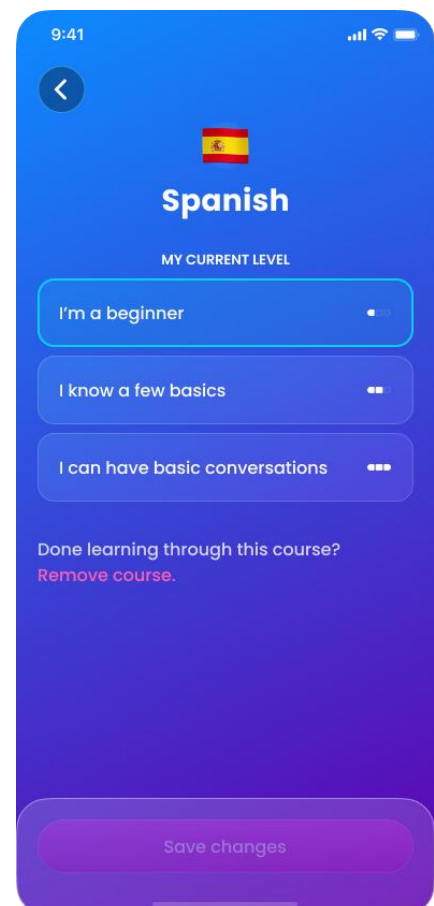


Image 2 – Select level

4) Get Help

There are several ways to get help in the app.

1. Go to your Profile Account > **Help Center** (Image 1).
2. If you cannot find what you are looking for or want to report an issue, click **Support Center** (image 2).

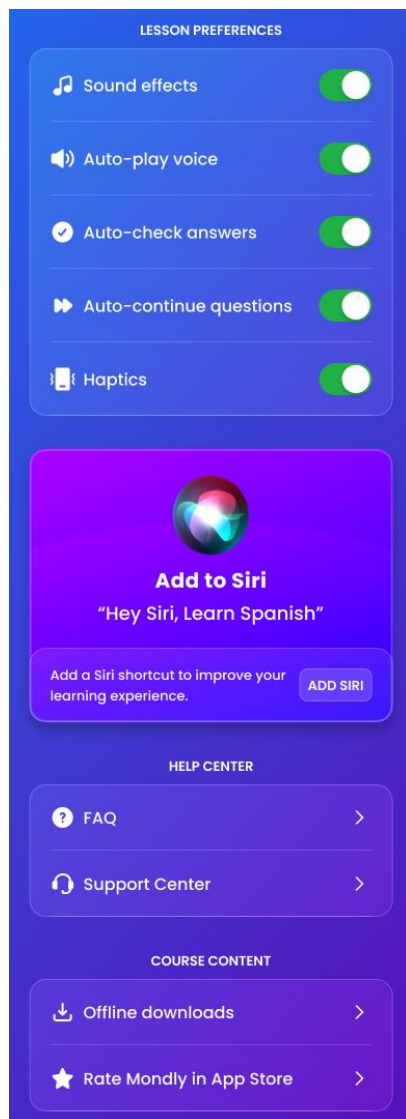


Image 1 – Help Center



Image 2 – Support center

3. App navigation Overview

Bottom Navigation Bar has buttons for quick access to the main sections of the App.

a. Home Screen Overview

Home Screen of the app – **Explore (image 1)** consists of the following elements:

1. **Learner Profile icon** (top left corner), where you can find information about Your Account, App Settings and Notifications.
2. **Language icon** (top center) which indicates what language you're learning now, and allows you to shift between your language cards or go to language settings.
3. **Crown icon** (top right corner) which indicates you have Mondly by Pearson premium subscription.
4. **Bottom Navigation Bar** provides fast access to different sections of the App: Explore, Map, Progress, Social, and Premium.

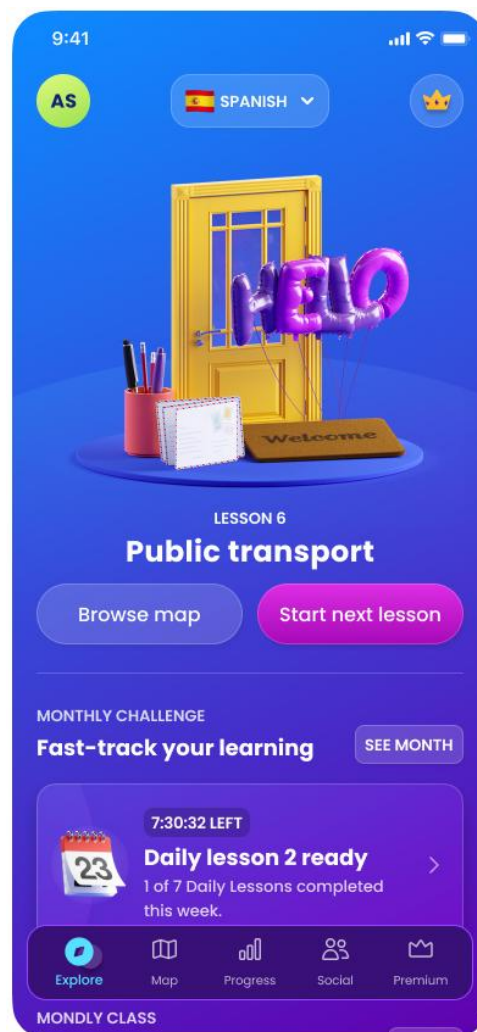


Image 1 – Explore

- 1) **Explore** prompts the lesson you stopped at. To continue studying, click **Start next lesson**. Besides fast access to relevant topics (Browse **Map**), **Explore** gives overview of the App Content. Scroll the page down to see:
 - **Period challenges** – extra activities you get access to when you use the app regularly. There are different types of challenges: **Daily Lessons**, **Weekly Quizzes**, and **Monthly Challenges**. Complete each week's Daily Lessons to unlock a Weekly Quiz every Sunday. And then complete all Weekly Quizzes to unlock the Monthly Challenge! Are you in?

- **Workplace English**

Workplace English has a wide range of business-related topics.

Click See All to observe the available content.

Important! To get access to Workplace English content you need to have an active Workplace English license.



Image 1 – Workplace English

2) Map

Go to the **Map** tab to see all General Learning topics (categories) available for a chosen level. Scroll the map down to see the topics. You're welcome to study them one by one, or to choose any that interests you most.

Click on a topic to start studying. The Map also gives an overview of your level progress – overall completion progress (%), number of studied categories and complete lessons.

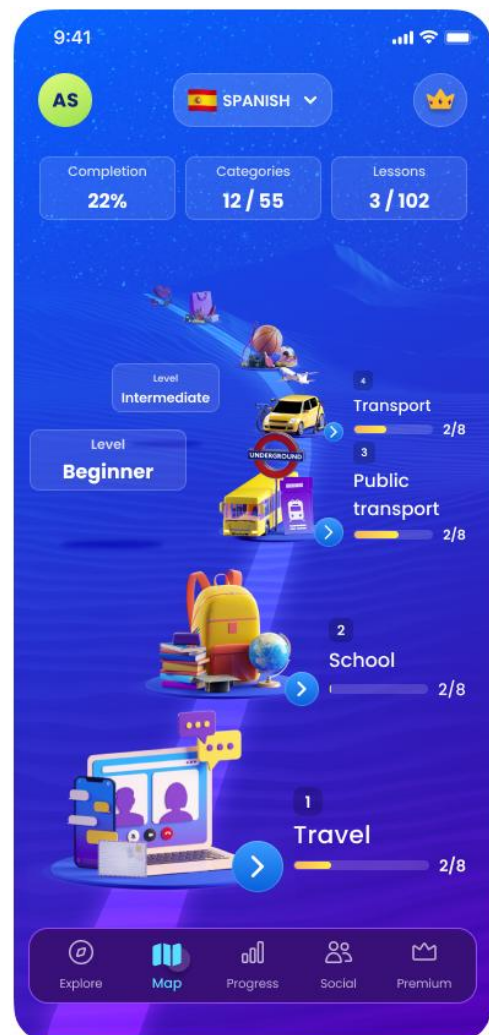


Image 1 – Map

3) Progress

To analyze your performance, go to the **Progress** tab.

There you'll see how many words and phrases you have learnt, how much time you devoted to studying, etc.

To revise the learnt words and phrases, click on a colored dot in the brain (image 1, 2).

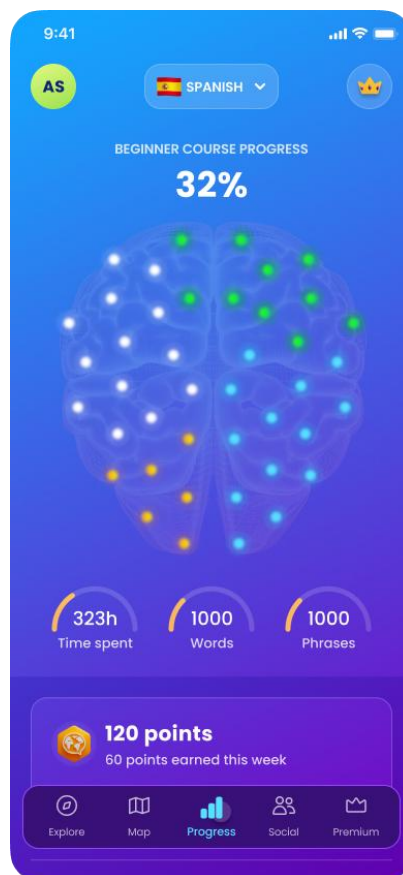


Image 1 – Progress review

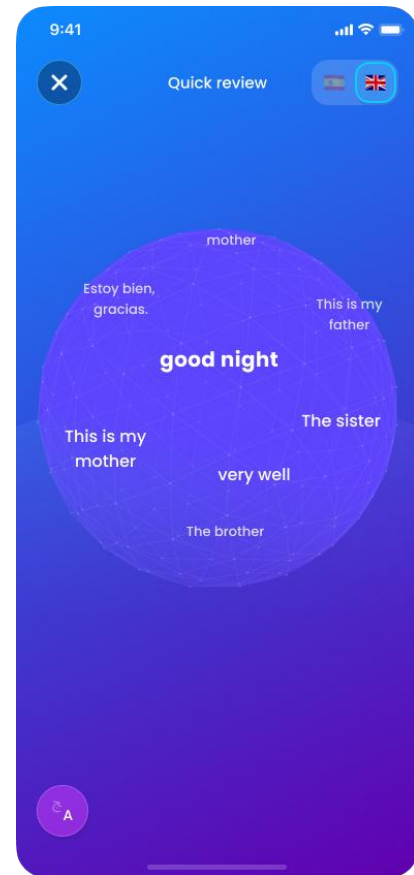


Image 2 – Progress Quick review

4) Social

Go to the **Social** tab (image 1) if you want to see your progress rating compared to other learners.

You can see your rank in the national and international tops. Click **Invite** to add your friends and compete with each other.

5) Premium

Go to the **Premium** tab to see what friends, family plans or special offers we've got. Institutional learners have Premium access by default.

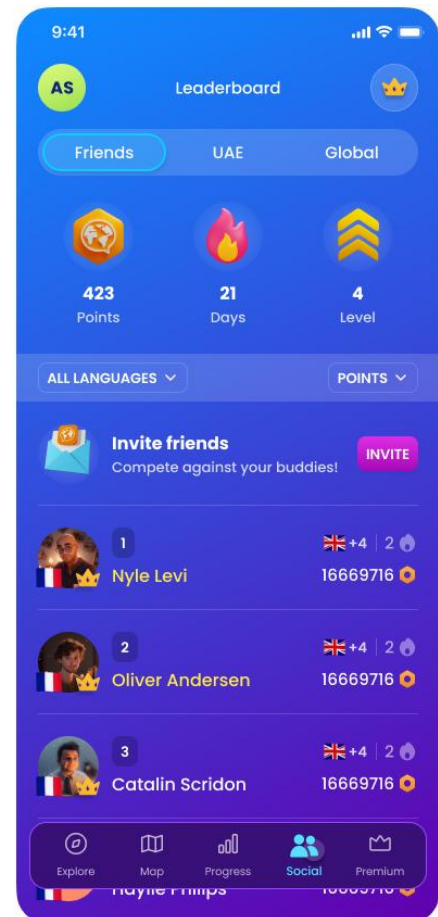


Image 1 – Social tab

4. GENERAL LANGUAGE LEARNING

General Language Learning provides content for developing language skills and proficiency across everyday topics for learners with different levels of fluency.

There is content from >A1 to B2+ levels (CEFR) that corresponds to a range from 12 to 75 scores according to GSE. In the app the content is grouped into:

Beginner (>A1-A2), Intermediate (B1-B1+) and Advanced (B2-B2+) levels.

To start learning, go to **Map** and choose a course that you prefer.

Besides the courses, General Language Learning subscription gives you access to other activities, such as **Daily lessons**, **Weekly quizzes**, and **Monthly Challenges**.

To know more about these activities, please go to **Explore**.

To change the difficulty of the content, you need to choose the corresponding language level. Go to **Language Settings** in **Learner Profile**.

5. WORKPLACE ENGLISH

To have access to Workplace English content you need to have an active Workplace English license. A Workplace English license also includes all General Language Learning features and content.

Workplace English is business-related, video-based content that teaches how to apply your English language skills across a wide range of business topics, while simultaneously practicing soft skills in business scenarios to build your confidence in communicating at work.

There is content from A2+ to C1 levels (CEFR), that corresponds to a range from 38 to 80 scores according to GSE. In the app the content is grouped into Beginner (A2), Intermediate (B1-B2+) and Advanced (C1) levels.

To start learning, please go to **Explore**, scroll it down until you see **Workplace English**.

Click **See all** to view all available courses in the container.

Important! Workplace English content is available when you set British English as your target language.

To check or change your target language, go to **Learner Profile > My languages**.